

**BUREAU OF SECURITY AND INVESTIGATIVE SERVICES**

P.O. Box 989002
West Sacramento, CA 95798-9002
(916) 322-4000
www.dca.ca.gov/bsis



June 1, 2005

INFORMATION BULLETIN

FINGERPRINT CARDS ARE RARELY ACCEPTABLE

CALIFORNIA RESIDENTS: Effective July 1, 2005, the Department of Justice (DOJ), with rare exceptions, will only accept electronically submitted (Live Scan) fingerprints for criminal background checks related to employment, licensing, certification, etc.

Applicants who do not have reasonable access to Live Scan or have a justifiable reason to submit their fingerprints on a fingerprint card may apply for an exemption. Submit a "Request for Exemption from Mandatory Electronic Fingerprint Submission Requirement" form with your application and fingerprint card. This form is available at <http://ag.ca.gov/publications/bcii9004.pdf>.

To ensure timely processing of applications, as of June 1, 2005, the Bureau of Security and Investigative Services (BSIS) will accept fingerprint cards from California applicants only if they qualify for the exemption mentioned above.

NON-RESIDENTS: Out-of-state applicants will be deemed to lack reasonable access to Live Scan. Accordingly, hard fingerprint cards for such individuals will not be subject to the limitations described above.